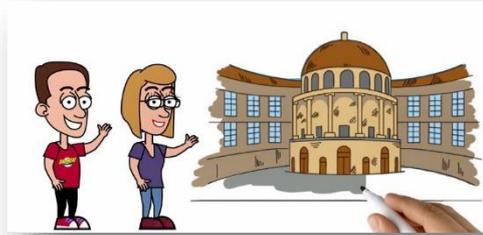


Polymesse – Prevents 2022

Date/Time: 4th April, 17h15 – 18h15

Location: ETH HG E7

Title: "Proof Your CV"



During this session, you will have the opportunity to watch a film produced by the ETH Career Center and in which animated characters ask the most common questions that students have around the design of their CV.

Together with the facilitators, you will view and reflect on different scenes from the video so that you can become familiar with and learn about:

- How to structure a typical Swiss CV
- Required sections for the Swiss job market
- Certain Do's and Don'ts to CV writing

Ideally, you will have your tablet/laptop with you so that you can amend your CV synchronously.

Facilitators



Evelyne Kappel – Head of ETH Career Center

Evelyne has been working at ETH since 2008. Up to the end of 2009 she worked on the ACAP (Academic and Career Advisory Program) pilot project with responsibility for careers advice and employer relations. Since then, Evelyne has advised and supported hundreds of students and doctoral students on starting their careers. Before joining ETH, Evelyne spent more than three years with an executive search company specializing in finding and placing proven management talent. She holds a Degree as Master of Arts of the University of Zurich and a Certificate of Advanced Studies in HR Development. Evelyne has a wide knowledge of the Swiss jobs market and of the relevant requirements made of graduates.



Lorena Coletti – Career Advisor, Project Manager

Lorena joined the ETH Career Center team in December 2019. After completing her apprenticeship in the insurance industry, she studied applied occupational, organizational and personnel psychology at the University of Applied Sciences Northwestern Switzerland. Lorena has worked at the Research Institute "Humans in Complex Systems" at the FHNW and also for a start-up in the field of automated candidate search and placement. She also has gained experience in direct recruitment and employer branding. Thanks to her experience in various industries and companies, she has a good knowledge of the Swiss labor market.